



## GWAUN CAE GURWEN COMMUNITY COUNCIL

### ORDINARY MEETING MINUTES

18:30 on Monday, 9<sup>th</sup> September 2024

**MEETING OPENED:** 18:34

**MEMBERS PRESENT:**

Cllr. L. Prescott (Chair), Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. E. Launchbury, Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**ALSO IN ATTENDANCE:**

Alison Davies – NPTCBC LAC

**72. APOLOGIES (ITEM 1):**

Cllr. D. Jones, Cllr. Ff. Lewis & Cllr. L. Preece.

**73. DECLARATIONS OF INTEREST (ITEM 2):**

No Declarations of Interest.

**74. MEETING CONDUCT (ITEM 3):**

Chair welcomed all and asked that phones be set to silent. Reminded members to remain on mute while not speaking, raise their electronic hand to vote or indicate if they wish to speak and to wait to be called before speaking. Members were reminded to treat everybody with dignity and respect.

**75. CO-OPTION APPLICATION (ITEM 4):**

**a) Mariyasekaran Janisatan “Jan”**

Applicant not present.

**76. CHAIR’S ANNOUNCEMENTS (ITEM 5):**

We have a notice of 2 vacancies currently and unless an election is called then we will be publishing a notice of co-option on Thursday, 12<sup>th</sup> September 2024.

**77. QUESTIONS FROM THE PUBLIC (ITEM 6):**

No Questions from the public.

**78. COUNTY BOROUGH COUNCILLOR REPORTS (ITEM 7):**

**Cllr. S. Reynolds:**

Not much happening at NPTCBC due to summer recess.

Have a meeting on Friday with officers regarding East Pit.

Leisure Services report is due on Thursday, to look at options regarding in-sourcing.

Pontardawe Pool has closed, not much progress on feasibility study to look at a replacement.

**Cllr. S. Thomas:**

Public consultation on traffic calming as you enter/leave Cwmgors, will share with Council and online tomorrow.

Have a meeting coming up with Pwllfawatkin in October to discuss their future plans.

**79. PCSO REPORT (ITEM 8):**

PCSO not present.

**80. LAC REPORT (ITEM 9):**

- AAT/Track Cymru Folk Music Event at Cwmgors Community Centre on:
  - 16<sup>th</sup> September
  - 30<sup>th</sup> September
  - 14<sup>th</sup> October
  - 28<sup>th</sup> October
  - 11<sup>th</sup> November
  - 25<sup>th</sup> November
- AAT/Fab Lab 3D Printing Workshop at the Repair Café in Cwmgors Community Centre on:
  - 25<sup>th</sup> September
- Mr X Appeal Deadline:
  - 18<sup>th</sup> September
- Requests for public to attend Council Meetings
  - Chair & Acting Clerk advised that all ordinary Council Meetings are open to the public and advertised both online and at the community centres, all people need to do is email [admin@gcgcc.org.uk](mailto:admin@gcgcc.org.uk) to access the meetings.
- Food Hygiene Certificate is needed for GCG Community Centre
  - Acting Clerk advised it isn't possible to get a certificate for the kitchen as it is available to so many people and the kitchen is not designed or intended to be used to cook food for members of the public, it is more of a canteen for use by those using the hall.
- Cemetery Road needs repair
  - Cllr. S. Thomas advised this is an unadopted road.
- Cemetery Road Play Area has issues with litter and anti-social behaviour
  - Cllr. S. Thomas advised she has neither seen nor heard anything about any drug paraphernalia, she is aware of reports of broken glass, she has also done litter picks at the site but this item is on the Agenda later.
- GCG Food Bank are desperate for assistance.
  - The item is on the Agenda later.

**81. PREVIOUS MINUTES (ITEM 10):**

**a) Ordinary Meeting – 08/07/2024**

**MOTION:** To accept the minutes as a true and accurate record.

**APPROVED**

**PROPOSED BY:** Cllr. K. Tanner **SECONDED BY:** Cllr. S. Thomas  
**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury,  
Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.  
**AGAINST:** None.  
**ABSTAINED:** None.

**b) Extraordinary Meeting – 29/07/2024**

**MOTION:** To accept the minutes as a true and accurate record.

**APPROVED**

**PROPOSED BY:** Cllr. K. Tanner **SECONDED BY:** Cllr. S. Thomas

**FOR:** Cllr. B. Davitt, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. K. Tanner &  
Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** Cllr. S. Jordan & Cllr. S. Reynolds.

**82. MATTERS ARISING (ITEM 11):**

Cllr. S. Jordan is going to raise the response from the Coal Authority with the Senedd as an individual. An item will be added to the October Ordinary Meeting Agenda to discuss the response from the Coal Authority.

**83. PLANNING APPLICATIONS (ITEM 12):**

**a) P2024/0018**

No longer open to consultation.

**b) P2024/0348**

No longer open to consultation.

**c) P2024/0042**

Cllr. S. Thomas & Cllr. S. Reynolds have raised concerns over drainage issues in the area.

**d) P2024/0510**

Cllr. S. Thomas advised Council some residents are concerned about the impact this could have on parking availability.

**84. COMMUNITY FUNDS - GRANTS & DONATIONS (ITEM 13):**

**a) GCG Food Bank**

**MOTION:** To give a donation of £300 to the GCG Food Bank.

**APPROVED**

**PROPOSED BY:** Cllr. S. Reynolds **SECONDED BY:** Cllr. K. Tanner

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury,  
Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** None.

**85. COMMITTEES & APPOINTMENTS (ITEM 14):**

**a) Cllr. N. Stonehouse**

**MOTION:** To appoint Cllr. N. Stonehouse to the Biodiversity, Events, Finance & Personnel Committees.

**APPROVED**

**PROPOSED BY:** Cllr. S. Thomas **SECONDED BY:** Cllr. K. Tanner

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** None.

**b) School Governors**

Tairgwaith School Governor deferred to October Ordinary Meeting Agenda.

**MOTION:** To appoint Cllr. K. Tanner as a Community School Governor to YGGGCG.

**APPROVED**

**PROPOSED BY:** Cllr. C. Petrie **SECONDED BY:** Cllr. S. Thomas

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. S. Reynolds & Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** Cllr. K. Tanner.

**86. POLICIES & PROCEDURES (ITEM 15):**

**a) Co-Option Policy**

**MOTION:** To adopt the Co-Option Policy (Sep 2024).

**APPROVED**

**PROPOSED BY:** Cllr. C. Petrie **SECONDED BY:** Cllr. S. Thomas

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** None.

Council unanimously decided that as Mariyasekaran Janisatan was not present this evening we would need him to reapply under the new policy.

**87. QUOTES & REPAIRS (ITEM 16):**

**a) Hybrid/Conference Equipment**

**MOTION:** To approve the purchase of the required equipment to enable hybrid meetings at a cost of £1,303.

**APPROVED**

**PROPOSED BY:** Cllr. S. Reynolds **SECONDED BY:** Cllr. K. Tanner

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** **None.**

**ABSTAINED:** None.

**b) Hoover**

**MOTION:** To approve the purchase of a wireless hoover for GCG Community Centre at a price of up to £199.

**APPROVED**

**PROPOSED BY:** Cllr. S. Thomas **SECONDED BY:** Cllr. K. Tanner

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** Cllr. S. Reynolds.

**ABSTAINED:** None.

**c) Bleed Control Kit**

Cllr. S. Reynolds is purchasing two of these for the community to be housed in Cwmgors and Tairgwaith.

**MOTION:** To approve the purchase of two bleed kits one for GCG and one for Lower Brynamman.

**APPROVED**

**PROPOSED BY:** Cllr. S. Thomas **SECONDED BY:** Cllr. E. Launchbury

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** None.

**88. REPORTS (ITEM 17):**

**a) Attendance Register**

For information only.

**b) Payments**

No issues or questions raised.

**89. CORRESPONDENCE (ITEM 18):**

**a) Cwmgors Management Committee**

Chair responded to the points in the email as follows:

1. Mari advised the Acting Clerk she wanted to keep some tables & chairs and the Acting Clerk needs to know how many of each before she can arrange to move anything. As a Council we will not be responsible for removing the broken items that need to go to the tip as this is rather costly but we are happy for the Management Committee to put those up for collection for upcycling.
2. There is a sanitary bin in the Gents & Ladies located under the sinks and one in the Disabled toilet, we feel this is sufficient but if the Management Committee want one for each cubicle, they are welcome to purchase the extra two needed, these cost £37.20 each including VAT from Gompels.

We need a quote from a builder on installing a Baby Changing Unit in the disabled toilet, this is posing some issues as the walls are not solid.

Safety mirrors are very expensive (about £100 for a relatively small one), not sure there is a real need for them, happy to go with whatever Council decides.

3. We already have 2 spare kettles safe in the office, however, last time a kettle went missing it was because someone put it in a cupboard and there are currently 2 kettles in the kitchen in Cwmgors Community Centre.
4. Acting Clerk is still trying to get a gas man for the boiler, they are somewhat difficult to pin down.
5. Happy to have the heater removed or replaced as Council wish.
6. If the Committee wishes to put locks on the kitchen cupboards they may do so, so long as two copies of the keys are provided to both the Caretaker and Clerk as there have been issues with ants etc. in GCG when people store certain things in the locked cupboards.
7. We cannot install/use a freezer under current Environmental Health regulations, this has been explained to the Management Committee.
8. We are awaiting a quote for replacement fire & intruder alarms as well as a CCTV camera to be sited outside the main entrance for all community centres, once it arrives it will be added to the following agenda, although I would add that the Management Committee will not have access to any recordings.
9. The bins for the management committee and hall users use are inside the community centre in the hallway, these are clearly labelled for recyclables and general waste, there is also a food waste caddy in the kitchen, the bins outside are the trade waste bins for caretaker use, we already have issues with people not sorting rubbish/recycling correctly, despite clear signage and lists on and above the bins and we have decided to lock the large general waste wheely bin because people keep putting things in it like cushions, cardboard and electrical items.

**90. PLATES (ITEM 19):**

No Plates.

**91. PRIVATE ITEMS (ITEM 20):**

**MOTION:** That pursuant to [Section 100A](#) (4) and (5) of the [Local Government Act 1972](#), the public be excluded for the following items of business which involved the likely disclosure of exempt information as defined in Paragraph(s) 12, 13 & 14 of [Part 4](#) of [Schedule 12A](#) of the above Act.

**APPROVED**

**PROPOSED BY:** Cllr. S. Thomas **SECONDED BY:** Cllr. K. Tanner

**FOR:** Cllr. B. Davitt, Cllr. S. Jordan, Cllr. C. Petrie, Cllr. L. Prescott, Cllr. E. Launchbury, Cllr. S. Reynolds, Cllr. K. Tanner & Cllr. S. Thomas.

**AGAINST:** None.

**ABSTAINED:** None.

**19:48 ALISON DAVIES LEFT THE MEETING**

**92. URGENT ITEMS (ITEM 21):**

No Urgent Items.

**18:54 NEXT MEETING (ITEM 22):**

ORDINARY MEETING AT 18:30 ON MONDAY, 14<sup>TH</sup> OCTOBER 2024 VIA ZOOM.

93. ADJOURNMENT: 20:00

SIGNED: 

DATE: 14 / 10 / 2024